



**CITY COUNCIL AGENDA
CITY COUNCIL REGULAR MEETING
CITY OF HALF MOON BAY**

TUESDAY, OCTOBER 7, 2025

**HYBRID MEETING (SEE NEXT PAGE)
ADCOCK COMMUNITY CENTER
535 KELLY AVENUE
HALF MOON BAY, CA 94019**

**Robert Brownstone, Mayor
Debbie Ruddock, Vice Mayor
Patric Jonsson, Councilmember
Paul Nagengast, Councilmember
Deborah Penrose, Councilmember**

7:00 PM

This agenda contains a brief description of each item to be considered. Those wishing to address the City Council on any matter not listed on the Agenda, but within the jurisdiction of the City Council to resolve, may come forward to the podium during the Public Forum portion of the Agenda and will have a maximum of three minutes to discuss their item. Those wishing to speak on a Public Hearing matter will be called forward at the appropriate time during the Public Hearing consideration.

Please Note: Anyone wishing to present materials to the City Council, please submit seven copies to the City Clerk.

Copies of written documentation relating to each item of business on the Agenda are on file in the Office of the City Clerk at City Hall and the Half Moon Bay Library where they are available for public inspection. If requested, the agenda shall be available in appropriate alternative formats to persons with a disability, as required by Section 202 of the Americans with Disabilities Act of 1990 (42 U.S.C. Sec. 12132.) Information may be obtained by calling 650-726-8271.

In compliance with the Americans with Disabilities Act, special assistance for participation in this meeting can be obtained by contacting the City Clerk's Office at 650-726-8271. A 48-hour notification will enable the City to make reasonable accommodations to ensure accessibility to this meeting (28 CFR 35.102-35.104 ADA Title II).

<https://www.halfmoonbay.gov/>

HYBRID MEETING PARTICIPATION PROTOCOLS

*This meeting will be held in-person and via Zoom for public participation. Remote participation is provided as a supplemental way to provide public comment, but this method does not always work. The public is encouraged to attend in person to ensure full participation. Public comments may be made in-person or remotely via Zoom, and interpretation will be available. All Councilmembers and staff will participate in person. During any public comment portions, attendees may use the “raise your hand” feature and will be called upon and unmuted when it is their turn to speak. The meeting will also be streamed on Channel 27, on pacificoast.tv, and on the City website at <https://www.halfmoonbay.gov/315/City-Council-Agendas>. Please click to join the webinar: <https://us06web.zoom.us/j/87674804231> or join by phone at 669-900-9128, using Webinar ID 876-7480-4231. If joining by phone, use *9 to raise your hand, *6 to mute and unmute.*

1. ROLL CALL / PLEDGE OF ALLEGIANCE
2. APPROVAL OF AGENDA
3. PROCLAMATIONS AND PRESENTATIONS
 - 3A. DOMESTIC VIOLENCE AWARENESS MONTH PROCLAMATION
 - 3B. HALF MOON BAY HISTORY ASSOCIATION
 - 3C. BAY CITY FLOWERS PROPERTY PRESENTATION
4. MAYOR'S ANNOUNCEMENTS OF COMMUNITY ACTIVITIES AND COMMUNITY SERVICE
5. REPORT OUT FROM RECENT CLOSED SESSION MEETINGS
6. CITY MANAGER UPDATES TO COUNCIL
7. PUBLIC FORUM
8. CONSENT CALENDAR
 - 8A. WAIVE READING OF RESOLUTIONS AND ORDINANCES
 - 8B. APPROVE THE MINUTES OF THE SEPTEMBER 16, 2025 SPECIAL MEETING
[ATTACHMENT](#)
 - 8C. APPROVE THE MINUTES OF THE SEPTEMBER 16, 2025 REGULAR MEETING
[ATTACHMENT](#)
 - 8D. APPROVE THE MINUTES OF THE DECEMBER 16, 2024 SPECIAL JOINT MEETING
[ATTACHMENT](#)

8E. AMENDMENT TO PROFESSIONAL SERVICES AGREEMENT WITH CHRISTINE BOLAND FOR SERVICES RELATED TO THE OFFICE OF THE CITY CLERK

Staff Recommendation: Adopt a resolution authorizing the City Manager to execute Amendment No. 1 to the Professional Services Agreement with Christine Boland in the amount of \$142,800, for a total not-to-exceed contract amount of \$172,800, to provide services related to the office of the City Clerk through June 2026.

[STAFF REPORT](#)

[ATTACHMENT 1](#)

[ATTACHMENT 2](#)

8F. CONSTRUCTION CONTRACT AWARD FOR THE FISCAL YEAR 2025-26 PAVEMENT MANAGEMENT PROJECT (CIP PROJECT NO. 1038)

Staff Recommendation: Adopt a resolution authorizing the City Manager to award and execute a construction contract to the lowest responsive and responsible bidder, G. Bortolotto & Company, Inc., of San Carlos, California, in the amount of \$659,460 and approve a construction contingency amount not to exceed \$131,892 (20%) for the Fiscal Year 2025-26 Pavement Management Project (CIP Project No. 1038) for a total construction budget of \$791,352.

[STAFF REPORT](#)

[ATTACHMENT 1](#)

[ATTACHMENT 2](#)

[ATTACHMENT 3](#)

8G. EASTSIDE PARALLEL TRAIL SEGMENT 2 PROGRAM SUPPLEMENT AGREEMENT NO. F008 WITH CALTRANS

Staff Recommendation: Adopt a resolution authorizing the City Manager to execute Program Supplement Agreement No. F008 with the California Department of Transportation (Caltrans) for the Eastside Parallel Trail Segment 2 Project (CIP Project No. 0595).

[STAFF REPORT](#)

[ATTACHMENT 1](#)

[ATTACHMENT 2](#)

[ATTACHMENT 3](#)

9. WAIVE READING OF RESOLUTIONS AND ORDINANCES

10. ORDINANCES AND PUBLIC HEARINGS

11. RESOLUTIONS AND STAFF REPORTS

11A. COMMUNITY MICROGRID DISCUSSION

Staff Recommendation: Receive a report on Community Microgrid Options and direct staff as appropriate.

[STAFF REPORT](#)

**11B. RECEIVE A REPORT AND INFORMATION REGARDING A RESOLUTION
CONSENTING TO THE DISSOLUTION OF THE SAN MATEO COUNTY CITIES
INSURANCE GROUP JOINT POWERS AUTHORITY**

Staff Recommendation: Receive a report and information regarding a Resolution Consenting to the Dissolution of the San Mateo County Cities Insurance Group Joint Powers Authority Pursuant to Section 5 of the San Mateo County Cities Insurance Group Joint Powers Agreement.

[STAFF REPORT](#)

[ATTACHMENT 1](#)

[ATTACHMENT 2](#)

[ATTACHMENT 3](#)

[ATTACHMENT 4](#)

11C. COMMERCIAL VITALITY ORDINANCE STUDY SESSION

Staff Recommendation: Receive a presentation on the Draft Commercial Vitality Ordinance establishing standards for blighted and empty commercial storefronts, provide feedback, and direct staff on any revisions or next steps.

[STAFF REPORT](#)

[ATTACHMENT 1](#)

[ATTACHMENT 2](#)

12. COMMISSION / COMMITTEE UPDATES

13. FOR FUTURE DISCUSSION / POSSIBLE AGENDA ITEMS

14. CITY COUNCIL REPORTS

15. ADJOURNMENT